

Minute of Meeting – Executive Committee
Clackmannanshire Local Association
Educational Institute of Scotland

SSSS
29/03/17

1. Constitution of Meeting

Chair: Linsay Hunter
Minute: Karen Farrell
Present: Teresa Barker, Gavin Hunter, Gordon Joyce, Donal Hurley, Wendy Cowan
Apologies: None

2. Minute of previous meeting

2.1 Minutes approved

Corrections:

9.2:2 & 9.7:2 Donals name should read Hurley not Hurly.

9.4:1 should read £10:32 - £14:65

9.5:2 should read STEP

Otherwise agreed as accurate.

Proposed: Donal Hurley

Seconded: Teresa Barker

2.2 Matters arising or deferred

9.3:4 Confusion, queries about this.

3. Secretary's Report

3:1 Revised WTA Guidelines – LNCT. Consultation with members EIS Executive and EIS Reps.

School based flexibility – Dictate what notional element of time school might direct. There is no supporting text for this in the guidelines so prose to remove.

3:2 Clacks budget is now set. Reversed compulsory redundancy policy to indefinite redeployment.

Single status has reasonable/suitable adjustment. Post deleted option of applying for a reasonable post. Suitable post is a close match – clear guidelines are required and same applies to teachers.

- 3:3 Job Sizing. PEF – Funding – Job sizing increase of significant workload in some schools. Those changes require job sizing.

Job sizing should be taken back to LNCT.

4. Treasurer's Report

- 4:1 Trade union subscriptions for JTUC - £30 / £25. Gavin will check with JTUC Secretary as it was thought that this was already paid.
- 4:2 AGM accommodation arrangements complete.

5. Learning Rep. Update

- 5:1 In partnership with EIS Learning Rep. Charlaine Simpson from GTCS is to hold a focus group with teachers mentoring students to discover impact of teacher training in relation to literacy and numeracy.
- 5:2 Learning Reps have information on research grants available from EIS HQ. The closing date is 11th May and a seminar held on 2nd June EIS HQ.
- 5:3 A few members are not receiving emails from the Local Association due to a technical issue. Therefore backup emails have been sent out from HQ.

6. AGM Arrangements

- 6:1 AGM accommodation arrangements complete.

7. Items deferred from ABM

See attached.

8. AOCB

- 8:1 Membership engagement – minutes sent to all Reps who will then distribute to all members. TBCF
- 8:2 Donal is continuing with designing website for LA.
- 8:3 Planned to make electronic copies of the documents stored at SSSS.
- 8:4 Discussion of honoraria due to new positions. No decisions made.

8:5 Gavin to put out a list of dates to Exec members.

Date of next meeting: 31st May 2017

Items Deferred from Annual Business Meeting
Clackmannanshire Local Association
Educational Institute of Scotland

SSSS
29/03/17

1. Minutes of the ABM 2016

Minutes of ABM 2016 approved

Proposed: Gordon Joyce
Seconded: Donal Hurley

2. Secretary's Report

- 2:1 New CEO appointed just over a year ago
The scheduled end date for SS was the end of this month however, most of the day-to-day, operational matters passed over by last August with almost all control being return to Clacks by Christmas.
- 2:2 One of the last items of business for LNCT at the end of last session, and still under the Shared Services, was around the job sizing of PT posts in primaries. Historically it had been the case that all PTs in primaries were to be paid at PT1 but with no actual job sizing being completed. There were a few cases emerging where the pay received by Individuals did not match the work they were being asked to complete. All PT posts must now be job sized. Work still to be done on job sizing those already in post.
- 2:3 The EIS has had a national campaign on teacher workload. During the period of Shared Services it had been agreed that LNCT should provide advice and support to establishments. Progress on this had been very slow under SS but since separating from Stirling there has been a lot of work done on revising the WTA guidelines. These will hopefully go out to schools in draft format soon and will pull together a lot of the advice that is being put out nationally on Tackling Bureaucracy and managing teacher workload.
- 2:4 Slow progress under SS. Pace is improving, deadlines set. Next on agenda is classroom observation policy.
- 2:5 Continue to work alongside fellow trade unions through the JTUC. Main issue raised through this body is the budget. Very different process under Labour Administration. Not the same amount of information or detail as there had been previously. JTUC still pushing the message that the council will need to decide which of it's services it is going to cut back on before they can affect

any managed contraction. Management still claiming that they need to have compulsory redundancy as an option.

On 9th Feb Clacks Council agreed to use compulsory redundancy as an option. There then followed discussions with councillors, trade union officers and local officials to try and get the decision reversed but this was not possible to do because the council standing orders do not allow a decision to be reversed within 6 months. Labour then resigned and SNP took on the administration of the Council meeting this coming Monday to set the Clacks budget.

Because there has been a change in administration, SNP can now overturn the decision to use compulsory redundancies. Creating indefinite redeployment. Secondary management review. Clacks HR is taking the same view as I am about redeploying staff. Commensurate grade.

3. Treasurer's Report

Karen Farrell submitted accounts for approval.

- 3:1 Audited accounts finalised. Auditors found everything to be in order. Accounts available and presented to all attending ABM.

Proposed: Gavin Hunter
Seconded: Wendy Cowan

There was a small drop in the value of the Local Association funds this is due to a slight rise in costs for accounting and training of EIS Reps.

ABM approves accounts.

- 3:2 Local subscriptions
The treasurer proposes local subscriptions rise to band B for the next year to £14.88.

Proposed: Karen Farrell
Seconded: Gavin Hunter

- 3:3 Accountant
The treasurer proposes that Haines Watt, Edinburgh remain as accountant to the Local Association.

Proposed: Karen Farrell
Seconded: Donal Hurley

ABM approved appointment of accountants.

3.4 Honoraria

The treasurer proposes the honoraria remain as previous year. In the past this has risen with the annual pay rise of teachers.

Proposed: Karen Farrell
Seconded: Linsay Hunter

AMB approved honoraria.

4. **Donations**

Charity donations for the coming year:

EIS Benevolent Fund - £100

Proposed: Gordon Joyce
Seconded: Linsay Hunter

H&WB - £100

Proposed: Wendy Cowan
Seconded: Gordon Joyce

The Gate - £100

Proposed: Linsay Hunter
Seconded: Teresa Barker

ABM approved all donations.

5. **Constitutional Amendments**

There are no constitutional amendments.

6. **Election Results**

President:	Linsay Hunter
Secretary:	Gavin Hunter
Assistant Secretary:	Wendy Cowan
	Donal Hurley
Treasurer:	Karen Farrell
Committee Members:	Teresa Barker
	Gordon Joyce

AMB approved the proposal that the Local Executive could co-opt further members onto the committee at future meetings.

Delegates to National AGM: **Gavin Hunter**
Donal Hurley
Gordon Joyce

Wendy Cowan (Reserve)

EIS Council Members:

**Gavin Hunter
Linsay Hunter**

7

Date of next ABM

Wednesday 7th March 2018